



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**\*REVISED 05-08-2020**

**Extension Education Committee Agenda  
Videoconference  
OR**

**\*Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549**

**DATE:** Monday, May 11, 2020  
**TIME:** 8:30 a.m.  
**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Election of Officers
7. Approval of University Extension Education Committee Minutes from March 9, 2020  
Note: There was no meeting in April 2020 due to COVID-19.
8. Communications
9. Welcome to Extension Education Committee – see attached
10. Discussion and Approval of “June is Dairy Month” proclamation – see attached
11. Review of 2020 Departmental Budget
12. Approval of WEXA Dues Invoice – see attached
13. Discussion of Monthly Educator Reports (see attached written reports) – LaVern Georgson (Ag), Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Maddie Bucholtz (FoodWise), Michelle Scarpace (Natural Resources)
14. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings
15. Adjourn

Regularly scheduled meetings are held at the Extension, Jefferson County Office in Room 12 on the 2<sup>nd</sup> Monday of the month at 8:30 a.m. Next scheduled meetings: May 11, June 8, July 13 (Fair week)

|                        |   |
|------------------------|---|
| Join Zoom Meeting:     | <a href="https://zoom.us/j/6019591468">https://zoom.us/j/6019591468</a> |
| Meeting ID:            | 601 959 1468 Password: Extension  |
| One tap mobile:        | +16465588656,,6019591468# US (New York)                                 |
| Dial by your location: | +1 312 626 6799 US (Chicago)  |

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills and aspirations." University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

## Extension Education Committee Minutes

# 7

**Date of Meeting:** March 9, 2020

**Meeting called to order by:** Zastrow called the meeting to order at 8:32 a.m.

**Members Present:** Herbst, Kannard, Roberts and Zastrow were present.

**Members Absent:** Kelly

**County/Extension Staff Present:** Ben Wehmeier, County Administrator; LaVern Georgson, Ag; Kara Loyd, 4-H Coordinator; Steve Chmielewski, Community Educator; Michelle Scarpace, Natural Resources; Kim Buchholz, Administrative Specialist.

**Others Present:** None

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present.

**Approval of Agenda for Possible Rearrangement:** None.

**Approval of February 10 Meeting Minutes:** One change was noted that Wen needed to be added as present during the meeting. Buchholz will make that change to the minutes. Motion by Kannard, seconded by Roberts, to approve the February 10, 2020 meeting minutes with one correction. Motion approved.

**Communications:** Georgson let committee members know that Wen apologizes that she is unable to attend the meeting today due to car issues.

### **Final Review of 2019 Departmental Budget**

Georgson handed out copies of the final 2019 department budget to committee members. Please let us know if you have any questions or concerns.

**Review of 2020 Departmental Budget:** Buchholz stated that a copy of the 2020 Departmental Budget, monthly expenditures, were not available at this time.

### **Discussion of Monthly Educator Reports: (Written reports attached.)**

- Michelle Scarpace provided a brief oral summary of her oral report which was distributed to committee members. Scarpace has been involved in the planning of a number of conferences and meetings. Refer to the written report for more details.
- Kara Loyd provided an oral report from her written report. Please refer to her attached report for more details.
- Steve Chmielewski provided an oral report from his written report. Please refer to his report for more details.
- LaVern Georgson provided an oral report from his written report. Please refer to his report for more details. Georgson ended the meeting with announcing to the committee that he will be retiring in mid-July. He also indicated that due to scheduling this would be the last meeting that he would attend with the committee.

**Next Scheduled Meetings:** April 13 and May 11, 2020.

**Adjourn** – Motion by Kannard, seconded by Herbst, to adjourn at 9:35 a.m. Motion approved.

Minutes recorded by Kim Buchholz, Administrative Specialist

**Michelle Scarpace**  
**Natural Resource Educator**  
**Report Activity from Jan.-March, 2020**

Over this past quarter, I have been working on the following projects:

- Strategic Planning with Dodge County Alliance for Healthy Soil & Water
  - Formulated a structure and voted in a board of directors
    - Two Chairs (one farmer, one lake), Secretary, Treasurer, Lake rep, Farmer Rep, At-large
  - Work with board of directors to develop by-laws and form goals and vision statement
- Worked with Erin Conway (Positive Youth Development Educator in Rock County) to deliver groundwater workshops to 7<sup>th</sup> and 8<sup>th</sup> grade classes at Clinton Middle School.
  - Educated 4 classes totaling over 100 students
- Farmer-to-Farmer Webinars: Partnering with DATCP and Discovery Farms to host webinars for farmer-led groups to connect and learn from each other. I obtained funding from the Natural Resources Institute to conduct evaluation on webinars and create a 'lessons learned' document from these webinars.
- Dodge County Farmers Soil Health Expo, Feb. 5<sup>th</sup>. I helped in evaluation of the workshop. Some takeaways from surveys:
  - Over 160 attendees, with 75% identifying as farmers
  - 66,345 farmed acres represented, of which 52,512 acres are not tilled, and 18,783 acres have cover crops planted
  - 68% of respondents saw benefits from no-till this past year. Benefits included getting into field earlier to plant, less rutting, and improved crop productivity.
- Met with a group of farmers in Jefferson who were interested in starting a farmer-led watershed group
  - About 12 farmers in attendance
  - Q&A about the DATCP program
  - Discussion on potential projects/programs
  - Three representatives attended the Producer-led Workshop
- Helped at the Farmers for the Upper Sugar River Annual Event on Feb. 11<sup>th</sup>
  - About 25 farmers in attendance
- Coordinated breakout session for farmers at the Producer-led Workshop on Feb. 19<sup>th</sup>
  - 28 groups represented across the state
  - Broke up into regional groups
  - SE area of the state worked on coordinating a large regional event
- Coordinated the Soil Health Dinner (pre Cover Crop Conference reception) on Feb 19<sup>th</sup>
  - Over 160 people in attendance
  - Keynote from UWRF discuss soil formation and small breakouts on soil health
- WI Cover Crop Conference Planning Committee Feb. 20<sup>th</sup>
  - Helped with registration/logistics
  - Moderated a breakout session
- Received funding through the Sustainable Ag Research and Education (SARE) to help fund a field day this summer on soil health
  - 3 separate workshops for different audience—farmer, agency, public
  - 3 soil pits dug in same soil, but different management—Native, conventional, soil health management system
  - Show differences in the soil and utilizing commercial soil testing
  - Partnering with NRCS to identify sites and dig pits.

- Spoke at Cedar Creek Farmer Workshop on Feb. 26<sup>th</sup>. Discussed cover crop economics.
  - ~50 farmers in attendance
- Coordinating and developing a breakout session at the WI Land+Water Conference in March.
- Coordinate and Facilitating an interagency NR 151 outreach and education committee.
- Develop webinars on DNR Targeted Runoff Management Grants program
  - Over 55 people in attendance



## Extension Education Committee Meeting

March 9, 2020

Kara Loyd – 4-H Program Coordinator

### Meetings/Events

- Youth for the Quality Care of Animals training
  - All youth who are planning on selling an animal through the Meat Animal Project Sale at the Jefferson County Fair must participate in an YQCA training.
  - Jefferson County 4-H offers in-person trainings as well as the option to train online.
  - Youth have one more opportunity for an in-person training in April.
- Cloverbud Project Meeting
  - The Cloverbud projects are for youth in 4-H who are in 5K-2<sup>nd</sup> grade.
  - First of many meetings was held in February!
  - We had six participants who learned about what makes them special and unique.
  - Our next meeting is all about Dinosaurs.
- Speech and Poster Training
  - Young people learned about how to brainstorm an idea for a speech or poster, how to develop a speech, and tips to succeed in the annual contest which will be held March 30.
- Area Animal Science Days Committee meeting
  - Jefferson County 4-H will host Area Animal Science Days at the Fair Park on June 11.
  - A committee of 12 individuals met to get the ball rolling on securing animals, talking through logistics, and assigning tasks.
  - We're expecting about 350-400 4-H'ers at this event.
- 4-H Club meetings
  - Jefferson County 4-H is proud of our llama and alpaca project!
  - Our largest 4-H club in Jefferson County (South Side Eagles located in Lake Mills) has 74 members! I visited our second largest, Rock River Clovers (in Fort Atkinson) to talk to new families and speak about opportunities in our program.

### Volunteer Management

- Volunteer Trainings

### Winter Focus

- Countywide Projects
- Youth Government Day Planning
- Area Animal Science Days

**Steven Chmielewski**  
Community Development Educator  
University of Wisconsin-Madison, Division of Extension  
Waukesha & Jefferson County

**March 9, 2020**

Nonprofit sector:

1. Participated in Watertown library expansion/family resource center development planning 3/13. Provided questions for the coalition to consider with planning process.
2. Held 5th session of Nonprofit webinar 3/12- topic was Volunteer Management systems; Sent evaluation to online series participants; reminder sent to increase response rate.
3. Food Pantry Needs Assessment: distributed survey developed through food pantry coalition. Meeting with Coalition April 14 to review results and plan next steps to apply findings.
4. Initial discussion held with Traci at Fort Health Care about working together to strengthen the county health coalition. Attending steering committee meeting April 6.

Private sector:

Business Retention Expansion Strategies Program in City of Whitewater- working on analysis of 43 survey/strategy visits in cooperation with UW River Falls Survey Research Center.

UW Division of Extension, Jefferson County, Agriculture Report  
To the Jefferson County Extension Education Committee  
By LaVern Georgson  
March 9, 2020

## **Agriculture programming**

### **Farm Technology Days (FTD) Programming:**

The Jefferson County FTD Scholarship Committee has been formed. 23 grant applications had been received by the deadline. There were a wide range of requests from throughout the County. The Scholarship Committee met to have an initial review of the proposals and discuss the criteria for evaluation and ranking. The aggregate total of the submitted proposals exceeds by 30% the total amount of funds that are available. Some of the criteria for successful awards will be based on impact, need and the leveraging of the dollars with partners. The Committee will be considering the balance to be allocated between grants and scholarships.

It is anticipated that the first round of scholarships to graduating seniors and first-year college students will be selected after the April 1, 2020 deadline. These awards will then be presented at the various high school award programs.

### **Horticulture Programming:**

Planning for the Level I Master Gardener training 2020 is coming together. A schedule of dates, commitments of speakers, scheduling of field trips and other details are nearly finalized. The training will begin on March 16, 2020 and continue every Monday until the end of June. Sessions will be 2 to 3 hours in length. Labs, hands-on activities and discussions will be held to support the information and reading in the training manual. Participants will take a written exam at the conclusion of the training.

### **Crops Programming:**

Our office hosted the annual Confined Animal Feeding Operation (CAFO) for Southeast Wisconsin. This is a collaborative program between UWEX and the Wisconsin Department of Natural Resources. Nutrient management plans and the best practices of manure application are at the center of these meetings. There are strict guidelines that must be followed by the largest of our livestock farms and the handling of the manure they produce. Rule changes, updates and practical applications are some of the presentations. Farmers, manure handlers, agency staff and crop consultants were among the 68 that attended.

The UWEX Wisconsin Drain Tile Workshop was held here. This two-day workshop helped equip 45 farmers, installers, company reps and agency staff in a wide variety of topics related to land drainage. Speakers from throughout Wisconsin and Illinois presented on laws, techniques, system components and effective drainage design among other elements of water and soil relationships.

### **Dairy and Livestock Programming:**

The 2020 Beef Feeder's meeting was utilized by 28 individuals. Information was shared on farm building design with a focus on pole buildings, their engineering and snow loads. This was a response to the large number of buildings that collapsed the last several winters, particularly in the North and Western parts of Wisconsin. Market trends and outlooks for beef, pork and chicken were shared. An overview of "fake" meats was shared. Cattle selection, feeding suggestions and marketing tips were shared by a third speaker.

Department Activities: Worked on UWEX presentations.

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Division of Extension

### Our Institutes



Agriculture



Community Development



Health & Well-Being



Human Development & Relationships



Natural Resources



Positive Youth Development



Extension  
UNIVERSITY OF WISCONSIN-MADISON

### Support Extension's Annual Fund

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UNIVERSITY OF WISCONSIN–MADISON  
DIVISION OF EXTENSION

# TRANSFORMING LIVES AND COMMUNITIES

# ACHIEVING MORE TOGETHER

Extension works alongside the people of Wisconsin to deliver practical educational programs—on the farm, in schools and throughout urban and rural communities.



**Did you know?**

With funding from the federal SNAP-Ed and EFNEP programs, FoodWise delivers nutrition education programming to 70,000+ participants statewide annually.

**Empowering families and communities**

We provide individuals and families with the tools and guidance they need to adopt positive health behaviors. Our programming focuses on nutrition, food security, food safety, chronic disease prevention, mental health, substance abuse and health insurance literacy.

**Fostering leadership and civic engagement**

From educating elected officials to training the next generation of local leaders, we're committed to empowering citizens to make positive, transformative change in their communities.

**Supporting Wisconsin's agriculture industry**

Whether on the farm or in the field, we're on the front lines of modern agriculture, building stronger, more productive food systems and agricultural products. From animal management to crops and soils to financial planning, our educators and researchers help solve challenges that Wisconsin producers face.

WITH EDUCATORS IN: **72** COUNTY OFFICES | ON **5** 4-YEAR CAMPUSES | AND WITHIN **5** TRIBAL NATIONS

Helping more than 200,000 farmers, parents, youth leaders, neighbors and businesses daily.

**Did you know?**

Our agriculture programs have a positive impact on nearly every Wisconsin cow, gallon of milk, quart of specialty ice cream, wedge of cheese, bratwurst, bag of potato chips and dish of cranberry sauce.



**Promoting aging-friendly communities**

We embrace the philosophy that each stage of life is unique, exciting and filled with potential. Our programs promote aging-friendly communities, coach parents and help families put technology, mindfulness and financial awareness into everyday use.

**Enhancing resilient natural resource systems**

We work with partners across the state to ensure that our diverse natural resources remain resilient and productive. From water and forestry programming to conservation training and youth environmental education, our educators and researchers navigate complex issues, facilitate challenging conversations, and help develop innovative solutions.



**Supporting positive youth development**

Our research-based youth enrichment programs give young people the hands-on experiences they need to grow into the global leaders of tomorrow. From youth governance to Wisconsin 4-H clubs, we provide diverse educational opportunities to prepare youth for success in Wisconsin and beyond.

**Did you know?**

Wisconsin 4-H has over 9,600 adult volunteers working with over 30,000 youth club members annually.



**Did you know?**

We take water quality very seriously and work at local, regional and multi-state levels to ensure that our lakes and rivers remain healthy and productive. Programs like Extension Lakes and Water Action Volunteers provide critical data and links to local community partnerships.



PROCLAMATION No. 2020-\_\_\_\_\_

**Proclaiming the Month of June as Dairy Month in Jefferson County**

WHEREAS, Agriculture in general and dairy farmers in particular have had a tough go of it for over 5 years and would benefit from a dose of appreciation and encouragement, and

WHEREAS, Dairy products are a good source of vital nutrients that are part of a healthy well balanced diet, and

WHEREAS drinking three to four 8 ounce glasses of milk each day is recommended for youth and adults, and

WHEREAS, there are 79 dairy herds and 13,800 dairy cows in Jefferson County, and

WHEREAS, dairy cows in Jefferson County produce 332 million pounds of milk per year, and

WHEREAS, each dairy cow produces 23,600 pounds of milk per year resulting in \$16,000 of economic activity per cow, and

WHEREAS, farm and rural families are an important part of Jefferson County's identity and culture, and

WHEREAS, Dairy farmers and the associated businesses surrounding them throughout the county have a significant economic impact, and

WHEREAS, agricultural enterprises are a focus area in the County's emerging economic vision, and

WHEREAS, the University Extension Education Committee, at its May 11, 2020 meeting, considered this Proclamation and recommended forwarding to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of June, 2020 as Dairy Month in Jefferson County.

*Fiscal Note: Adoption of this resolution will have no fiscal impact.*

AYES \_\_\_\_ NOES \_\_\_\_ ABSTAIN \_\_\_\_ ABSENT \_\_\_\_.

Referred By:  
University Extension Education Committee

5-12-20

REVIEWED: County Administrator: \_\_\_\_\_; Corporation Counsel: \_\_\_\_\_; Finance Director: \_\_\_\_\_

05/08/2020  
12:01:50

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2020 01 TO 2020 04

JOURNAL DETAIL 2020 1 TO 2020 4

| ACCOUNTS FOR:<br>100 | General Fund                   | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | ACTUALS  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED                                 |
|----------------------|--------------------------------|--------------------|----------------------|-------------------|----------|--------------|---------------------|---|
| 13301                | 535242 Maintain Machinery & Eq | 2,900              | .00                  | 2,900.00          | 384.51   |              | 2,515.49            | 13.3%                                       |
|                      | 2020/01/000753 01/31/2020 API  | 7.20 VND           | 015686 PO            |                   |          |              |                     | 4750626                                     |
|                      | 2020/01/000753 01/31/2020 API  | 4.38 VND           | 015686 PO            |                   |          |              |                     | 4750626                                     |
|                      | 2020/01/000753 01/31/2020 API  | 20.34 VND          | 015686 PO            |                   |          |              |                     | 4750626                                     |
|                      | 2020/01/000753 01/31/2020 API  | 41.66 VND          | 015686 PO            |                   |          |              |                     | 4750626                                     |
|                      | 2020/02/000228 02/28/2020 API  | 176.87 VND         | 015686 PO            |                   |          |              |                     | 4751182                                     |
|                      | 2020/03/000283 03/31/2020 API  | 109.08 VND         | 015686 PO            |                   |          |              |                     | 4751614                                     |
|                      | 2020/03/000359 03/31/2020 API  | 24.98 VND          | 048751 PO            |                   |          |              |                     |   |
|                      |                                |                    |                      |                   |          |              |                     | AMZN MKTP US*MB96081 notebook power adapter |
| 13301                | 536535 Activity Center Rental  | 4,000              | .00                  | 4,000.00          | .00      |              | 4,000.00            | .0%   |
| 13301                | 571004 IP Telephony Allocation | 1,398              | .00                  | 1,398.00          | 466.00   |              | 932.00              | 33.3%                                       |
|                      | 2020/01/000831 01/31/2020 GNI  | 116.50 REF         |                      |                   |          |              |                     | IP Telephony Allocation                     |
|                      | 2020/02/000177 02/29/2020 GNI  | 116.50 REF         |                      |                   |          |              |                     | IP Telephony Allocation                     |
|                      | 2020/03/000301 03/31/2020 GNI  | 116.50 REF         |                      |                   |          |              |                     | IP Telephony Allocation                     |
|                      | 2020/04/000057 04/30/2020 GNI  | 116.50 REF         |                      |                   |          |              |                     | IP Telephony Allocation                     |
| 13301                | 571005 Duplicating Allocation  | 12                 | .00                  | 12.00             | 4.00     |              | 8.00                | 33.3%                                       |
|                      | 2020/01/000829 01/31/2020 GNI  | 1.00 REF           |                      |                   |          |              |                     | Central Duplicating Alloc                   |
|                      | 2020/02/000176 02/29/2020 GNI  | 1.00 REF           |                      |                   |          |              |                     | Central Duplicating Alloc                   |
|                      | 2020/03/000300 03/31/2020 GNI  | 1.00 REF           |                      |                   |          |              |                     | Central Duplicating Alloc                   |
|                      | 2020/04/000056 04/30/2020 GNI  | 1.00 REF           |                      |                   |          |              |                     | Central Duplicating Alloc                   |
| 13301                | 571007 MIS Direct Charges      | 0                  | .00                  | .00               | .00      |              | .00                 | .0%   |
| 13301                | 571009 MIS PC Group Allocation | 19,024             | .00                  | 19,024.00         | 6,341.32 |              | 12,682.68           | 33.3%                                       |
|                      | 2020/01/000836 01/31/2020 GNI  | 1,585.33 REF       |                      |                   |          |              |                     | PC Allocation                               |
|                      | 2020/02/000180 02/29/2020 GNI  | 1,585.33 REF       |                      |                   |          |              |                     | PC Allocation                               |
|                      | 2020/03/000304 03/31/2020 GNI  | 1,585.33 REF       |                      |                   |          |              |                     | PC Allocation                               |
|                      | 2020/04/000060 04/30/2020 GNI  | 1,585.33 REF       |                      |                   |          |              |                     | PC Allocation                               |
| 13301                | 571010 MIS Systems Grp Alloc(I | 1,672              | .00                  | 1,672.00          | 557.32   |              | 1,114.68            | 33.3%                                       |
|                      | 2020/01/000832 01/31/2020 GNI  | 139.33 REF         |                      |                   |          |              |                     | ISIS Allocation                             |
|                      | 2020/02/000178 02/29/2020 GNI  | 139.33 REF         |                      |                   |          |              |                     | ISIS Allocation                             |
|                      | 2020/03/000302 03/31/2020 GNI  | 139.33 REF         |                      |                   |          |              |                     | ISIS Allocation                             |
|                      | 2020/04/000058 04/30/2020 GNI  | 139.33 REF         |                      |                   |          |              |                     | ISIS Allocation                             |

#11

05/08/2020  
12:01:50

Jefferson County  
FLEXIBLE PERIOD REPORT

| FROM 2020 01 TO 2020 04              |          | JOURNAL DETAIL 2020 1 TO 2020 4                    |             |            |                      |             |         |
|--------------------------------------|----------|--|-------------|------------|----------------------|-------------|---------|
| ACCOUNTS FOR:                        | ORIGINAL | TRANFRS/   | REVISED     | ACTUALS    | ENCUMBRANCES         | AVAILABLE   | PCT     |
| 100 General Fund                     | APPROP   | ADJSTMTS   | BUDGET      |            |                      | BUDGET      | USED    |
| 13301 591519 Other Insurance         | 709      | .00  | 709.46      | 236.48     |                      | 472.98      | 33.3%   |
| 2020/01/000837 01/31/2020 GNI        | 59.12    | REF  |             |            | Addl Other Insurance |             |         |
| 2020/02/000181 02/29/2020 GNI        | 59.12    | REF  |             |            | Addl Other Insurance |             |         |
| 2020/03/000345 03/31/2020 GNI        | 59.12    | REF  |             |            | Addl Other Insurance |             |         |
| 2020/04/000095 04/30/2020 GNI        | 59.12    | REF  |             |            | Addl Other Insurance |             |         |
| 13301 594813 Capital Office Equip    | 0        | 10,000.00  | 10,000.00   | .00        |                      | 10,000.00   | .0%     |
| 13301 594819 Capital Other Equipment | 0        | .00  | .00         | 9,845.00   |                      | -9,845.00   | .0%     |
| 2020/03/000106 03/19/2020 API        | 9,845.00 | VND 040383 PO 20200330 M & M OFFICE INTERIO tables |             |            |                      |             | 4751189 |
| 13301 594950 Operating Reserve       | 1,680    | -1,390.00  | 290.00      | .00        |                      | 290.00      | .0%     |
| 13301 699700 Resv Applied Operating  | -1,680   | 1,390.00   | -290.00     | .00        |                      | -290.00     | .0%     |
| 13301 699999 Budgetary Fund Balance  | 0        | -10,000.00   | -10,000.00  | .00        |                      | -10,000.00  | .0%     |
| TOTAL General Fund                   | 0        | .00  | .00         | -33,108.82 |                      | -16,466.18  | .0%     |
| TOTAL REVENUES                       | -275,936 | -8,610.00  | -284,546.00 | -91,614.87 |                      | -192,931.13 |         |
| TOTAL EXPENSES                       | 275,936  | 8,610.00   | 284,546.00  | 58,506.05  |                      | 176,464.95  |         |

05/08/2020  
12:01:51

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2020 01 TO 2020 04

JOURNAL DETAIL 2020 1 TO 2020 4

|  | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | ACTUALS | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--|--------------------|----------------------|-------------------|---------|--------------|---------------------|-------------|
|--|--------------------|----------------------|-------------------|---------|--------------|---------------------|-------------|

|             |   |     |     |            |  |            |     |
|-------------|---|-----|-----|------------|--|------------|-----|
| GRAND TOTAL | 0 | .00 | .00 | -33,108.82 |  | -16,466.18 | .0% |
|-------------|---|-----|-----|------------|--|------------|-----|



Wisconsin  
Extension  
Association

## MEMORANDUM

**TO:** Wisconsin County Board Supervisors

**FROM:** Bob Krause, President, WACEC/WEXA Board of Directors

**DATE:** April 2020

**SUBJECT:** Dues Payment/Benefits of WEXA

We are pleased to report that the reorganization process for the association organizing and representing the interests of Wisconsin county extension committees is nearly complete. In early January, the interim Board of Directors for the Wisconsin Extension Association (WEXA) met and officially transferred all of the assets of WACEC to WEXA and entered into a contract with WCA for the provision of administrative and fiscal services.

As we have previously discussed, WEXA is organized as an unincorporated nonprofit association dedicated to providing a forum for the consideration of issues affecting Wisconsin counties related to UW-Extension. The members of WEXA are all 72 counties and provides an opportunity for Wisconsin county board committees that are responsible for oversight and policy related to UW-Extension to get together to discuss education and programming at the county level.

In order to support its mission, WEXA incurs costs associated with meetings and conferences. The costs are not significant, but it is important to have county support for the mission, which includes, but is not limited to:

- Providing a forum for discussion on issues relating to the relationship between counties and UW-Extension;
- Providing leadership and extension programming;
- Serving as a liaison between the counties and the UW system;
- Providing advice to the state of Wisconsin relevant to UW-Extension programming; and
- Elevating and educating an understanding of extension.

WEXA is the place to start when looking for a connection between your county government and UW-Extension. Serving as a liaison for counties, WEXA can connect county representatives with leaders at the state level in areas surrounding UW-Extension

WEXA Dues Request  
Page 2  
April 2020

programming, education, and more. The association provides leadership in the identification and initiation of new extension programs in rural and urban areas and in carrying out existing programs within your county, and facilitates communication between county board representatives and leaders at UW-Extension in respect to county extension programs.

**The 2020 WEXA Dues are \$50 per county.** I encourage your county to join WEXA with this small investment. Through your investment in WEXA, the county will keep a close connection to WCA and UW-Extension in order to continue to protect the interests of counties and serve as a liaison between the counties and the UW system. The Wisconsin Extension Association acts as the voice of all county extension committees and will take that voice to the UW System and beyond.



Wisconsin  
Extension  
Association

## INVOICE

|                                      |                |
|--------------------------------------|----------------|
| 2020 County Dues for WEXA Membership | <u>\$50.00</u> |
| <b>Total Due</b>                     | <b>\$50.00</b> |

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Please make check payable to: **Wisconsin Extension Association**

Payment should be made by July 31, 2020.

**Please mail your check and a copy of this dues invoice to:**

Wisconsin Counties Association

22 E. Mifflin St., Suite 900

Madison, WI 53703



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

Extension Education Committee Report  
May 11, 2020  
Kara Loyd – 4-H Program Educator

Below is what you can expect from me in the next month-

- **Zoom Meetings**
  - Much of my work in this whole experience has been creating, coordinating, and facilitating Zoom online meetings for our projects, 4-H clubs, and countywide committees so progress can still be made in the interim. This will continue to be true and definitely increase as there are more committees and groups who would like to meet.
- **4-H Speech Contest**
  - At the end of the month, 4-H'ers will participate in an online Zoom version of the speech contest. I am looking forward to continuing this program and provide the experience for our youth.
- **Reading Professional Development books**
  - There are three books that I will be reading during this time to aid in my professional development. Books I still plan on reading include- *Opening Doors to Teamwork & Collaboration*, *Facilitating with Ease*, *Facilitator's Guide to Participatory Decision-Making*.
- **Long-term planning**
  - I will be using this time to plan and prepare for late summer and fall events like our Open House, volunteer trainings, New Family meeting, and other recruitment events. I will continue this work into the next month as our fall reality becomes clearer. I am putting a special emphasis on volunteer trainings for club and project leaders.
- **Plan B Planning**
  - Much of this work is already being done, but I will be spending significant time in the next month helping our clubs, groups, and committees think of "Plan B" as our world continues to shift. Much of our 4-H world happens in person. And while we have been able to move many things online, there are still parts of our program that we need to think creatively about to continue to offer.

Same as last month's report, much of the past month has been spent filled with answering emails, phone calls, planning online meetings, informing our program of changes, keeping volunteers on track with planning for the summer. Other activities I've been working on include-

- Zoom meeting coordination for committees
  - I have hosted 12 Zoom meetings in the last month for groups to meet including but not limited to our Small Animal Sale Committee, Meat Animal Project (MAP) Committee, MAP Carcass Education Night, Leader's Association Board of Directors, Junior Leaders, Dairy Committee, and 4-H Clubs. In addition, I have met with Fair Park Director, Amy Lisle at least once a week to keep lines of communication open and for continued collaboration.
- Leader Trainings
  - I have hosted our annual leader training through the Zoom platform. This training is given every year for club and groups that submit charter paperwork to us (i.e. they have their own bank account and EIN number). The training this year focused on principles of 4-H, what Extension is, and time spent talking about risk management and insurance.
  - I also hosted a Volunteer-In-Preparation Training for new volunteers. This training is a requirement for folks hoping to volunteer with our program. I intend to host a few more of these trainings in the coming months.
- Continued professional development opportunities-
  - I have finished reading the book *Crucial Conversations*, and I highly recommend this book to anyone who needs to have tough conversations (us all!). I am participating in a book club of sorts with some colleagues to practice principles from the book.
- Preparing a collaboration with WV 4-H
  - At the end of the month, I (along with a colleague in West Virginia) will be hosting a Zoom for 4-H'ers from Wisconsin and West Virginia to meet and learn from one another. There will be opportunities for youth to share things about their program and their project work.
- Released a May newsletter for 4-H families
  - Again, Katelyn put extensive work into reworking our monthly newsletter and collecting educational activities for our 4-H families to enjoy in this extended time at home. I am grateful for her work in putting the newsletter together. We are able to offer a lot of resources to our young people and families because of her effort.

**Steven Chmielewski**  
Community Development Educator  
University of Wisconsin-Madison, Division of Extension  
Waukesha & Jefferson County

**May 11, 2020**

**Nonprofit Sector:**

- Jefferson County Food Pantry coalition participated in survey on capacity pre-COVID-19. April 14th meeting cancelled, offer to co-host electronic declined. Survey results will be applied at a later time.
- Worked with small planning team through Fort Health Care to design an approach to strategic planning for their Healthy Communities Coalition
- Co-hosted online Zoom meeting with 12 Coalition Steering Committee members to clarify the need, anticipated outcomes and recruit participation in proposed format.
- Worked with Extension specialists to design a hybrid/online approach to strategic planning that focuses on the next 12 months for the coalition
- Initiated first session with 12 steering committee participants on 5/1; group plans to meet biweekly to determine how the Healthy Communities Coalition can best serve it's mission in the next year

**Private sector:**

- Developed and submitted grant proposal with recent survey data from Whitewater small businesses to support efforts to conduct a comprehensive community marketing project

Worked with Whitewater Small Business Retention and Expansion Team to review analysis of pre-COVID-19 survey data; identified programming opportunities for summer outreach



Extension

UNIVERSITY OF WISCONSIN–MADISON

### Our Institutes



Agriculture



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Health & Well-Being



Human Development & Relationships



Natural Resources



Positive Youth Development

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UNIVERSITY OF WISCONSIN–MADISON  
DIVISION OF EXTENSION

# TRANSFORMING LIVES AND COMMUNITIES

# ACHIEVING MORE TOGETHER

Extension works alongside the people of Wisconsin to deliver practical educational programs—on the farm, in schools and throughout urban and rural communities.



## Did you know?

With funding from the federal **SNAP-Ed** and **EFNEP** programs, FoodWise delivers nutrition education programming to **70,000+** participants statewide annually.

## Empowering families and communities

We provide individuals and families with the tools and guidance they need to adopt positive health behaviors. Our programming focuses on nutrition, food security, food safety, chronic disease prevention, mental health, substance abuse and health insurance literacy.

## Fostering leadership and civic engagement

From educating elected officials to training the next generation of local leaders, we're committed to empowering citizens to make positive, transformative change in their communities.

## Supporting Wisconsin's agriculture industry

Whether on the farm or in the field, we're on the front lines of modern agriculture, building stronger, more productive food systems and agricultural products. From animal management to crops and soils to financial planning, our educators and researchers help solve challenges that Wisconsin producers face.

WITH EDUCATORS IN: **72** COUNTY OFFICES | ON **5** 4-YEAR CAMPUSES | AND **5** TRIBAL NATIONS WITHIN

Helping more than **200,000** farmers, parents, youth leaders, neighbors and businesses daily.

## Did you know?

Our agriculture programs have a positive impact on nearly every Wisconsin **cow**, gallon of **milk**, quart of specialty **ice cream**, wedge of **cheese**, **bratwurst**, bag of **potato chips** and dish of **cranberry sauce**.



## Promoting aging-friendly communities

We embrace the philosophy that each stage of life is unique, exciting and filled with potential. Our programs promote aging-friendly communities, coach parents and help families put technology, mindfulness and financial awareness into everyday use.



## Enhancing resilient natural resource systems

We work with partners across the state to ensure that our diverse natural resources remain resilient and productive. From water and forestry programming to conservation training and youth environmental education, our educators and researchers navigate complex issues, facilitate challenging conversations, and help develop innovative solutions.



## Supporting positive youth development

Our research-based youth enrichment programs give young people the hands-on experiences they need to grow into the global leaders of tomorrow. From youth governance to Wisconsin 4-H clubs, we provide diverse educational opportunities to prepare youth for success in Wisconsin and beyond.



## Did you know?

We take water quality very seriously and work at **local**, **regional** and **multi-state** levels to ensure that our lakes and rivers remain healthy and productive. Programs like Extension Lakes and Water Action Volunteers provide critical data and links to local community partnerships.



## Did you know?

Wisconsin 4-H has over **9,600** adult volunteers working with over **30,000** youth club members annually.